THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ BOARD OF EDUCATION MEETING

WEDNESDAY, JUNE 14, 2017 PUBLIC MEETING – 7:30 P.M. – MEDIA CENTER

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 4, 2017. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. <u>Call to Order – 7:30 P.M.</u>

II. Roll Call

Mrs. Carol D'Alessandro, President Mrs. Shani Drogin, Vice-President

Mrs. Kris Huegel Dr. Steven LoCascio Mrs. Debra Tedesco

III. Flag Salute

IV. Public Comment on Agenda Items Only

V. President's Report

- Recognition of Gail Ellowitch Retirement
- Superintendent's Contract

VI. Superintendent's Report

- Curriculum Revisions
- Interview Process Status
- Student Council Elections
- Camp Trout Lake
- Consortium 6th Grade Kickball
- Move Up Days
- Olympics
- Graduations

VII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 - 04.

1. WHEREAS, the Essex Fells Board of Education (hereinafter referred to as the "Board") and Michelle Gadaleta, entered into an Employment Agreement for the term commencing July 1, 2013 and expiring July 1, 2018 (hereinafter referred to as the "Present Employment Agreement"); and

WHEREAS, the Board and the Superintendent desire to rescind the Present Employment Agreement prior to its conclusion, and enter into a new Employment Agreement for a term commencing July 1, 2017 and expiring June 30, 2022 (hereinafter referred to as the "Succeeding Employment Agreement"); and

WHEREAS, this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby rescinds the Present Employment Agreement; and

BE IT FURTHER RESOLVED that the Board hereby appoints Michelle Gadaleta as the Superintendent of Schools for the Essex Fells Public School District for the period beginning on July 1, 2017 and expiring on June 30, 2022 in accordance with the terms of the Succeeding Employment Agreement annexed hereto and incorporated herein by reference; and

BE IT FURTHER RESOLVED that the Board approves the attached Succeeding Employment Agreement with Michelle Gadaleta for the position of Superintendent of Schools for the foregoing period of appointment; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and School Business Administrator to execute the Succeeding Employment Agreement

NOTE: Contract available

Moved by: Seconded by:

Ayes: Nays:

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Catherine Codella

Event: Understanding Mental Disorders Training Location: Crowne Plaza Hotel, Fairfield, NJ

Date: 7/18/17

Cost: \$84.00

Staff Member(s): Catherine Codella

Event: CBT (Cognitive Behavioral Therapy) Certificate Course

Location: Sheraton Hotel, Parsippany, NJ

Date: 7/24-26/17 Cost: \$599.99

Staff Member(s): Jaclyn Franzi

Event: Wilson Reading System Introductory Workshop

Location: Saddle Brook, NJ

Date: 8/14-16/17 Cost: \$589.00

Moved by: Seconded by:

Ayes: Nays:

3. RESOLVED that the Board of Education accept the recommendation of the Superintendent and approve the payment for perfect attendance in the 2016-2017 school year, as stipulated in the collective bargaining agreement with the EFTA, and to support personnel in accordance with district policy, as follows:

Staff Member	<u>Amount</u>	Days Used
Gail Ellowitch	\$250.00	0
Santiago Galindo	\$150.00	1
Molly Livio	\$150.00	1
Catherine McNish (.6)	\$187.50	0
Adi Sulistyo	\$250.00	0
Lucy Sulistyo	\$250.00	0
Kimberly Trafford (.6)	\$112.50	1

NOTES: Pending completion of school year

Moved by: Seconded by:

Ayes: Nays:

4. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following Use of Facilities (retroactive) request for the 2016-2017 school year:

Boy Scouts Recruitment Meetings 6/5/17 & 6/12/17, 3:00-4:15pm, Media Center & Gymnasium

Moved by: Seconded by:

Ayes: Nays:

VIII. Business Administrator's Report

- Chapter 47 List of Contracts
- Multipurpose Room AC Update
- Superintendent Merit Goal Compensation County Approval Letter Received
- Buildings & Grounds Summer Projects
- 2016-17 Tuition Reimbursement
- Updated Non-Union Contract Templates

IX. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01 - 03.

1. RESOLVED that the Board of Education accepts the minutes of the following meetings:

Workshop/Budget Meeting Minutes	5/3/17
Executive Session Minutes	5/3/17
Regular Meeting Minutes	5/17/17
Executive Session Minutes	5/17/17

Moved by: Seconded by:

Ayes: Nays:

2. **RESOLVED** that the Board of Education approves the bills and claims for June in the total amount of \$41,674.17 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$305,417.71 including \$284,547.95 for the gross payroll, \$4,385.88 for the Board's share of FICA/Medicare and \$16,676.08 for the State's share of FICA/Medicare.

Moved by:	Seconded by:
Ayes:	Nays:

3. RESOLVED that the Board of Education approves the transfer of funds for the month of May as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Seconded by:

Ayes: Nays:

X. Old Business / Board Discussion

XI. New Business / Board Discuss	sioi
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- Field Trip Proposal
- Use of Facilities Garden Club

XII. Meeting Open for Public Comment

XIII. Resolution to Enter Executive Session

Moved by:

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss the Superintendent's Contract and board member negotiation information. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Seconded by:

	Ayes:	Nays:	
XIV.	Adjournment		
	•	meeting of the Board of Education be adjuded on August 16, 2017 , at 7:30 P.M., in t	
	Center.	id on <u>radust 10, 2017</u> , at 7.50 1 .w., in t	ne media
	Moved by:	Seconded by:	
	Ayes:	Nays:	

Enrollment Count: 2016-2017

Teacher	Section	Total	М	F
Mrs. Quinn/Ms. Burger	PS/AM	13	5	8
Mrs. Quinn/Ms. Burger	PS/PM	12	6	6
Mrs. Gann	KG	12	7	5
Ms. Livio/Ms. Almeida	KL/A	13	7	6
Mrs. Brutman/Mrs. Hromoko	1B/H	18	8	10
Ms. Mitchell	1M	18	8	10
Ms. Adair	2A	17	10	7
Mrs. Massaro/Mrs. Fitzgerald	2M/F	19	10	9
Mrs. Barshay	3B	14	9	5
Ms. Liebler/Mrs. MacKenzie	3L/M	16	10	6
Mrs. Banek	4B	10	4	6
Mrs. Hacker/Ms. Franzi	4H/F	11	3	8
Ms. Cervino/Ms. Brower	5C/B	12	5	7
Ms. Craveiro	5C	11	6	5
Mrs. Buonomo	6B	12	3	9
Ms. Dalton/Ms. Gomez	6D/G	14	4	10
TOTAL		222	105	117
Out-of-District		2*		
FINAL TOTALS		224		

^{*}Total includes 2 out-of-district students.

Fire Drills: 2016-2017

Month	Fire Drill	Emergency Drill			
September	9-16-16	Lockdown 9-19-16			
October	ober 10-17-16 Lockdown 10-27-16				
November	er 11-16-16 Lockdown 11-29-16				
December	mber 12-20-16 Lockdown 12-15-16				
January	1-13-17	Lockdown 1-27-17			
February	2-15-17	Lockdown 2-28-17			
March	3-9-17	Lockdown 3-31-17			
April	4-24-17	Lockdown 4-26-17			
May	5-11-17	Lockdown 5-11-17 with fire drill			
June	6-9-17	Shelter in Place 6-12-17			

HIB / V&V Report

TIID / VAV Report										
As of Date of BOE Meeting	9-21-16	10-19-16	11-16-16	12-14-16	1-18-17	2-15-17	3-15-17	4-20-17	5-17-17	6-14-17
TOTAL # of Reported Incidents	1	0	0	1	0	0	0	0	0	0
Number of Unfounded Incidents	1	0	0	0	0	0	0	0	0	0
Number of Founded Incidents	0	0	0	1	0	0	0	0	0	0
Violence & Vandalism Incidents	0	1	0	0	0	0	0	0	0	0

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

- 1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
- 2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
- 3. Teaching children to value themselves, their peers and their teachers.
- 4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
- 5. Nurturing a love of country and a pride in our American heritage and citizenship.
- 6. Communicating a love of scholarship and continued interest in life-long learning.
- 7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.